



# MINUTES OF THE POLICY COMMITTEE MEETING

## TUESDAY, FEBRUARY 23, 2021

Minutes of the Policy Committee Meeting held on Tuesday, February 23, 2021 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m. by Camillo Cipriano, Director of Education/Secretary-Treasurer.

**1. Opening Prayer**

The meeting was opened with a prayer by Trustee Prince.

**2. Election of Chair of the Policy Committee 2021**

Director Cipriano asked for nominations for the position of Chair of the Policy Committee 2021. Trustee Burkholder nominated Trustee Prince.

Director Cipriano asked Trustee Prince if she wished to stand for the position of Chair of the Policy Committee. Trustee Prince accepted the nomination.

There were no further nominations forthcoming.

Moved by Trustee Burkholder

**THAT** nominations for the position of Chair if the Policy Committee be closed.

**CARRIED**

Moved by Trustee Burkholder

**THAT** Trustee Prince be acclaimed to the position of Chair of the Policy Committee 2021.

**APPROVED**

**3. Attendance**

Committee Members	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Larry Huibers	✓			
Leanne Prince	✓			

**Student Trustees:**

*Luca DiPietro*  
*Sydney Yott*

**Staff:**

*Camillo Cipriano*, Director of Education  
*Lee Ann Forsyth-Sells*, Superintendent of Education  
*Gino Pizzoferrato*, Superintendent of Education  
*Pat Rocca*, Superintendent of Education

*Anna Pisano*, Administrative Assistant, Corporate Services/Recording Secretary

**4. Approval of Agenda**

Moved by Trustee Huibers

**THAT** the February 23, 2021 Policy Committee Agenda be approved, as presented.

**APPROVED**

**5. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**6. Minutes of the Policy Committee Meeting of January 26, 2021**

Moved by Trustee Burkholder

**THAT** the Policy Committee approve the minutes of the Policy Committee Meeting of January 26, 2021, as presented.

**APPROVED**

**7. Governance Policies**

***ACTION REQUIRED***

**GOVERNANCE POLICIES - FOR RECOMMENDATION TO MARCH COMMITTEE OF THE WHOLE MEETING**

**7.1 Complaint Resolution Policy (800.3)**

Following discussion, the Policy Committee recommended the Complaint Resolution Policy be reviewed by legal counsel and be brought back to the March 23, 2021 Policy Committee Meeting.

**GOVERNANCE POLICIES - PRIOR TO VETTING**

**7.2 Board By-Laws Policy (100.1)**

Director Cipriano, presented the Board By-Laws Policy (100.1).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Board By-Laws Policy (100.1), be vetted from February 24, 2021 to March 31, 2021 with a recommended deadline for presentation to the Policy Committee in April 2021, for consideration to the Committee of the Whole and Board in May 2021.

### **7.3 Attendance Support Program Policy (201.16)**

Pat Rocca, Superintendent of Education/Human Resources, presented the Attendance Support Program Policy (201.16) as part of the Niagara Catholic District School Board Cyclical review and noted that no changes are being made to the Attendance Support Program Policy as this is part of our Local Collective Agreement and as such will not be changed or vetted at this time.

### **7.4 Occupational Health and Safety Policy (201.6)**

Superintendent Rocca, presented the Occupational Health and Safety Policy (201.6).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Occupational Health and Safety Policy (201.6), be vetted from February 24, 2021 to March 31, 2021 with a recommended deadline for presentation to the Policy Committee in April 2021, for consideration to the Committee of the Whole and Board in May 2021.

### **7.5 Student Exclusion From School or Class Policy (NEW)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Student Exclusion From School or Class Policy (NEW).

The Policy Committee suggested the following amendments:

- No amendment

The Policy Committee requested that the Student Exclusion From School or Class Policy (NEW), be vetted from February 24, 2021 to March 31, 2021 with a recommended deadline for presentation to the Policy Committee in April 2021, for consideration to the Committee of the Whole and Board in May 2021.

## ***INFORMATION***

### **7.6 Governance Policies Currently Being Vetted to March 8, 2021**

- Bullying Prevention and Intervention Policy (302.6.8)
- Student Expulsion – Safe Schools Policy (302.6.5)
- Employee Workplace Harassment Policy (201.7)

- Employee Workplace Violence Policy (201.11)

**7.7 Governance Policy Review 2020-2021 Schedule**

Director Cipriano presented the Governance Policy Review 2020-2021 Schedule.

**7. Date of Next Meeting**

March 23, 2021 – 4:30 p.m.

**8. Adjournment**

The meeting adjourned at 5:16 p.m.